



# **Charging and Remissions Policy**

**Policy Date: September 2021**  
**Review Date: September 2022**

Area	Policy
Residential courses in school time.	Parents are required to meet the full cost of the residential visit. If the income for each activity does not meet the overall cost, such activities may have to be cancelled. <i>Where applicable parents may complete the request for support form (linked to pupil premium funding)</i>
Activities outside school hours not within the National Curriculum	Parents are required to meet the full cost, where applicable. If the income for each activity does not meet the overall cost, such activities may have to be cancelled. <i>Where applicable parents may complete the request for support form (linked to pupil premium funding)</i>
Activities within school hours and within the National Curriculum	Parents are asked for a voluntary contribution towards the costs such activities even though they may be part of the normal school day or part of the National Curriculum. Where voluntary contributions are requested for an activity it should be clearly understood that there is no obligation to contribute and that if parents are unable or unwilling to pay, pupils will not be excluded from the activity. However if sufficient contributions are not received the activity may have to be cancelled.
Instrumental music tuition	Where the school provides an ‘outside’ tutor, parents may be charged, up to the full cost, for the tuition. <i>Where applicable parents may complete the request for support form (linked to pupil premium funding)</i>
Ingredients/materials for practical subjects	Parents are asked to provide materials for practical subjects, but no pupil will be disadvantaged because of parents’ inability / reluctance to pay. Where necessary, school will pay the cost of this.
Lost school equipment, books, etc	Parents may be requested to replace school equipment, books, etc. which have been lost by their child.
Breakages and damages to school buildings, furniture or property	Wilful damage to school buildings or property by a pupil may be charged to parents by the school.